

Constitution of Friends of Ballaugh School

1. The name of the association shall be Friends of Ballaugh School
2. The objects of the Association are to advance the education of the pupils of the school providing and assisting in the provision of facilities for education at the school (not normally provided by Education Authority) and as an ancillary thereto and in furtherance of this object the association may
 - (a) foster more extended relationships between staff, parents and others associated with the school and
 - (b) engage in activities which support the school and advance the education of the pupils attending it
3. The association shall be non-political
4. The President of FOBS shall be the Headteacher
5. The names of the Vice Presidents shall be submitted at the Annual General Meeting (AGM)
6. The management and control of FOBS shall be vested in a committee which shall consist of the following:
 - President
 - Chair
 - Treasurer
 - Secretary
 - Seven ordinary members
7. A majority of members of the said committee shall constitute a quorum unless otherwise agreed by the committee
8. Committee meetings shall be held at least once a term or as necessary
9. The AGM shall be held on 5th February each year or as near as possible to this date
10. The committee shall have power to co-opt any members and to appoint any sub-committees and shall prescribe the function of any sub-committee
11. Casual vacancies on the committee may be filled by the committee by co-option. Any person so co-opted shall serve only while the person whose place he / she is co-opted would have served

12. Where a committee member's child leaves the school during the year, the member shall continue until the next AGM

13. No alterations to roles may be made except at AGM or at a special meeting called for this purpose. No alteration or amendment shall be made to the objects clause or dissolution clause which would cause the association to cease to be a charity at law.

14. The Honorary Treasurer shall keep an account of all income and expenditure and shall submit audited accounts at the AGM. The banking account shall be in the name of the association and withdrawals shall be made in the name of any two of the following:

- Chair
- Treasurer
- Secretary

15. Two auditors, not being members of the Committee, shall be appointed annually at the AGM to audit the accounts and books of the association

16. Any asset remaining on dissolution of the Association after satisfying any outstanding debt and liabilities shall not be distributed amongst the members of the Association but will be given to the school for the benefit of the children of that school in any manner which is exclusively charitable at law

17. The association shall take out public liability insurance to cover all its meetings and activities

18. Any matter not provided for by the constitution shall be dealt with by the committee, whose decision shall be final.

19. The Headteacher shall have the ultimate decision on all educational matters

The foregoing 19 points shall be the complete constitution of Friends of Ballaugh School.

Read and confirmed by the committee

Signed

Chairman

Secretary