

MEETING OF BALLAUGH SCHOOL GOVERNING BODY
Tuesday 5th December 2023 at 17:30

Attendees:

Mr Barry Cowin (BC)	Co-Opted Governor (chair)
Mrs Janet Bailey (JB)	DESC Education Council Representative
Ms Caroline Devlin (CD)	Parent Governor
Miss Kate McHugh (KM)	Teacher Governor
Dr Graeme Cushnie (GC)	Headteacher
Mrs Laura Mylchreest (LM)	Clerk to Governors

The meeting opened at 17:35.

1. APOLOGIES FOR ABSENCE

BC confirmed there were no apologies for absence.

2. MINUTES OF THE MEETING 10th OCTOBER 2023

The minutes from the previous meeting were reviewed, accepted as a true record and signed by BC.

3. MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising.

4. FINANCIAL REPORT

LM shared the latest financial report from 31st October and advised that the current forecast was looking positive, however the recent pay rises had not been yet been included in the forecast figures. Assurances have been given that schools will not be penalised for exceeding their budgets, up to the amount of the pay rises.

5. HEADTEACHER'S REPORT

The report was shared with the governors, GC ran through the report and the additional points discussed were as follows:

Attendance – GC explained the recent absences and suspensions in more detail.

Maintenance of school buildings – work has started today on replacing the back fence and glaziers have repaired the window in Class 3. The remainder of the playground is due to be pressure washed during the school holidays.

Curriculum – GC attended the latest meeting about RSE on Monday and that the school will be reviewing the new KS 2 curriculum with class teachers in the Spring Term.

Health & Safety – all gritting carried out is now recorded in 3 places, a log near the front door, by the caretaker on a calendar and by the Headteacher on the School's outlook calendar. Any work carried out around the school is now also logged by the caretaker.

We are expecting another child with anaphylaxis to start in September.

Staffing – Mrs Kelly has now been made permanent in the kitchen but will continue to provide cover to other schools as and when required.

Pupil Standards – All pupils in yr 1 and above are doing standardised reading assessments this term as part of the school’s QA activities . It is hoped to anonymise the pupil data so that key areas to focus on will be highlighted.

Additional Education Needs – GC confirmed 2 children on the additional needs register are expected to be upscaled to ‘complex needs’, he also discussed the other agencies and professionals which are involved with these children. GC explained that the ESO that was recently appointed is also providing SEN behavioural support at dinnertimes along with GC.

6. SAFEGUARDING MATTERS

One safeguarding concern has been logged with GC in his role as Designated Safeguarding Lead (DSL) since the last meeting. The logged concern was used as the basis for a training scenario in staff meeting.

7. HEALTH AND SAFETY

This was covered in the headteachers report

8. ANY OTHER BUSINESS

JB shared that the Education Council was bringing in an online training package for Governors. They were also looking to standardise the agenda, headteacher report and minutes templates across all schools.

GC advised CD that her first term is due to come to an end at the end of the year. He has asked CD to let us know if she wishes continue for another two year term and explained the process to her.

9. DATE OF NEXT MEETING

Next meeting: Tuesday 27th February at 17.30

The meeting closed at 18.50

Read and approved:

Date: